



WEST CENTRAL EDUCATION DISTRICT

Job Title: School Psychologist

Location: West Central Education District with placement in 1 member district (either Albany or Sauk Centre)

Reports To: Building Principals and WCED Special Education Supervisor

Position Overview:

The school psychologist provides educational evaluations and consultation to students, parents, teachers, and staff. Experience with the evaluation of English learners preferred.

Essential Functions:

- Conducts psychoeducational evaluations and screenings, which can include observation of students, assisting with FBAs, reviewing student records, administration of intellectual, behavioral, social emotional, and academic achievement measures and writes reports pertaining to those evaluation findings;
- Consults and advises parents, regular education personnel, special education personnel, and administration regarding specific learning/behavior/social problems, consults with outside agencies regarding services available;
- Participates in district MTSS processes;
- Participates in child study staffings, provides feedback on psychoeducational evaluations, and develops intervention and strategies;
- Submits data for third-party billing as required;
- Adheres to all due process procedures and compliance requirements;
- Provides good public relations and customer service with member districts, staff, parents and the general public;
- Follows all policies and regulations;
- Regular and prompt attendance is essential;
- Performs other duties as assigned

Knowledge, Skills, and Abilities:

- Comprehensive knowledge of the principles and practices of a School Psychologist;
- Knowledge of statutes and rules relating to special education;
- Ability to demonstrate confidentiality;
- Ability to establish and maintain effective working relationships with students, parents, school staff, administrators, and outside agencies;
- Ability to handle a variety of assignments or problems independently;
- Ability to apply a variety of procedures and policies;
- Ability to collect, read, summarize, compare, and apply data;
- Ability to communicate effectively, both verbally and in writing, with students, parents, school staff, administrators, and other agencies;
- Ability to write clearly and concisely;
- Ability to use modern office equipment, technology, and related software.

Education & Experience: Master's Degree in School Psychology (Interns encouraged to apply)

Salary Range: \$45,702-\$90,062 depending on education and experience

Licenses, Certifications, & Registrations:

Licensed as a School Psychologist by PELSB

Valid Driver's License

To Apply:

Email the completed [job application](#), letter of interest, and 2 letters of reference to Erin Hoffman, Executive Director at ehoffman@wced6026.com.